

Adding jurisdiction-owned ADU plans to your ADU Plans Gallery

If your jurisdiction has developed pre-approved or pre-reviewed ADU plans that you wish to include in your ADU Plans Gallery, please follow the following steps. [See additional guidance in this Help Center article.](#)

<p>STEP 1: Register for a designer account</p> <p>Go to designer.aduaccelerator.org/registration24 and fill out the relevant information, then validate your email to access your account.</p> <p><i>This should be done by the individual who has best access to the relevant information about the plan such as square footage, exterior renderings/photos and floorplans, and construction cost estimates.</i></p>	<p>Need help?</p> <p>Step-by-step instructions for account registration</p>
<p>STEP 2: Complete your profile and accept terms of use</p> <p>Log in at designer.aduaccelerator.org/login. The first time you log in, you will complete your profile and accept the terms. You can edit your profile anytime.</p> <ul style="list-style-type: none">● IMPORTANT: <i>Selecting “Yes” on the question “Would you like your plans to be listed in Plans Galleries across all of California?” will make your plans visible to other jurisdictions and homeowners across California.</i>● <i>For the “Homeowner Contact” section, consider how you want homeowners to access the plans – likely you will enter a webpage instead of an email and phone number to contact.</i>	<p>Need help?</p> <p>Step-by-step instructions for creating your profile</p>
<p>STEP 3: Add your ADU plan listing(s)</p> <p>Use the Create New Plan button to add a listing for your pre-approved plan.</p>	<p>Need help?</p> <p>Step-by-step instructions for adding listings</p>
<p>STEP 4: Add your jurisdiction to your pre-approvals list</p> <p>While creating or editing your listing, you can add your jurisdiction in <i>Section 2 - Pre-Approval</i> to indicate that these plans have been pre-approved. Permit number and approval date are not publicly visible and can be placeholders.</p>	<p>Need help?</p> <p>See details about adding a pre-approval location</p>
<p>STEP 5: Confirm pre-approval in your Admin Portal</p> <p>Login in to your Admin Portal at https://admin.aduaccelerator.org/login. Navigate to Plans Gallery > Pre-Approved Plans, and select “Confirm” next to your plan(s). IMPORTANT: This step is necessary for your plan to show in your Gallery and be marked as pre-approved.</p>	
<p>STEP 6: Preview and launch your gallery (if not done already)</p> <p>Congratulations! Your plans will appear as pre-approved near the top of your jurisdiction's gallery. You can preview your gallery at any time by visiting Plans Gallery>[Jurisdiction Name] Gallery in the Admin Portal. To launch your gallery, you’ll need to decide on a URL and confirm with our team (if not done already).</p>	

Thank you for participating in our ADU Plans Gallery!